



**Provider Access Policy Statement
JFK Special School
2026 - 2027**

Introduction

This document sets out the arrangements of JFK Special School for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, Annual Review, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of providers' access requests:

At JFK Special School each of the six required encounters (two in each key stage) are planned carefully ensuring that students have access to meaningful information about education provision. Where learners' options are limited due to the nature of their specific learning needs and/or behaviours, encounters will typically consist of adult social care and / or supported learning in local colleges.

Procedure:

A provider wishing to request access should contact Halima Hussain, Post-16 and Careers Lead; telephone: 020 8534 8544; email: halima.hussain@jfk.lihtrust.uk

Providers who are unable to demonstrate that they cannot adapt their information and delivery to the needs of our young people (despite support from the school to achieve this) will not be granted access.

Opportunities for access:

Providers are invited to meet students and families at our Next Steps event held annually in the autumn term. A coffee morning Options event is held in the summer term for families to meet and consider the range of opportunities available to young people when they leave school.

From Year 9 onwards, students and their families are invited to consider preparation for adulthood at annual reviews. The Careers Lead is currently working with the Careers and Enterprise Company to develop a comprehensive careers programme building on existing careers provision.

Providers can engage with pupils through:

- Workshops tailored to their needs.
- Opportunities to develop vocational skills through practical and meaningful activities.
- One-to-one or small-group sessions, using assistive communication tools where appropriate.
- Opportunities to participate in webinars, insight days and careers events.
- Support to engage in and prepare for work experience.
- Practical demonstrations with tactile and visual aids to enhance understanding.

The school will work collaboratively with providers to adapt materials and approaches to ensure meaningful participation for every pupil.

Safeguarding Requirements:

Our Safeguarding Policy outlines the school's procedure for checking the identity and suitability of visitors to have contact with our students both in person and virtually. All providers must adhere to this policy. In addition, they should demonstrate understanding of working with pupils with complex needs, ensuring their safety, dignity, and comfort throughout sessions.

Premises and facilities:

The school is proactive in making conference facilities, halls, meeting rooms or classrooms available for discussions between providers and students and their families, as appropriate to the activity. The school will also provide IT support to providers if necessary. This will be discussed and reviewed in advance of any event with the Careers Lead.

Monitoring and feedback:

Regular evaluations of provider engagements will be conducted to assess their suitability and impact for all students. Feedback from staff and parents / carers will be used to refine and improve future sessions.

Dated: September 2026

For review: September 2027